



**CENTRAL BOARD OF SECONDARY EDUCATION
 (AFFILIATION BRANCH)
Shiksha Kendra, 2 Community Centre, Preet Vihar, Delhi-110 301
 REGD**

No. CBSE/Aff./ 930555/(SS-00146-0910)/2008/154941

Dated 20.10.2008
 22/10/08

The Manager
 Santa Maria English Medium School
 Mundamveli P.O.
 Santhome
 Ernakulam Dist.
 Kochi, Kerala - 682 507

Sub: Upgradation in respect of above said school

Sir/Madam,

With reference to your application dated 03.01.2008 and subsequent inspection of the school, I am directed to convey sanction for **upgradation to +2 stage** to the above said school for **Senior School Certificate Examination** for a period of **three years w.e.f. 1.4.2009 to 31.3.2012** in the following subjects:-

Elective Subject:-

Mathematics	English
Physics	Informatics Practices
Chemistry	Economics
Biology	Accountancy
Computer Science	Business Studies
History	Political Science
Sociology	

Sr. ROSAMMA K.C.
 Principal

Sr. Mary walia
 Contd.....2/-

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:

1. The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider. In case the school is not having the above said facility at present, the school is required to create such facilities within one year from the date of issue of this letter.
2. The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.
3. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
4. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
5. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
6. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
7. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.
8. **Annual fee of Rs. 4500/- @ Rs.1500/- per annum** for three years (01.04.2009 to 31.03.2012) be also remitted at an early date.
9. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of **Rs. 12,500/-** and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation.
10. The school will open CBSE pattern classes XI w.e.f. 1.4.2009. Accordingly, 1st Batch of class XII of the school will be appearing at the CBSE Examination to be held in the year 2011.
11. The school shall sponsor regularly its bonafide and eligible students in Boards class X and class XII Examinations from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to suo moto withdrawal of the affiliation of the school for secondary and Senior Secondary Examinations as the case may be.
12. Other conditions are as per Annexure 'A' enclosed.

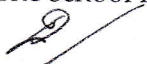
The school is required to remove the following deficiencies:-

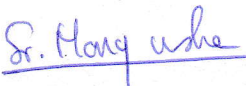
1. The school is required to construct more classrooms before opening class XI.
2. The school is required to appoint qualified and trained Post Graduate Teachers as per provisions of Affiliation Bye Laws of the Board before opening Class XI.
3. The school is required to maintain cash book, ledger book and receipts in a proper way. All the registers of the various departments are to be maintained properly.
4. The school is required to conduct various inservice programmes.
5. The school is required to expand additional land for future development.

Yours faithfully,

(KHUSHAL SINGH)
ASSISTANT SECRETARY (AFF)

Contd.....3/-


Sr. ROSAMMA K.C.
Principal
Santa Maria English Medium School


Manager
Santa Maria English Medium School
Phone - 682 507

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Dated 22.10.2008.

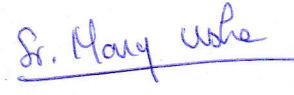
Copy to :-

1. The Principal, Santa Maria English Medium School, Mundamveli P.O., Santhome Ernakulam Dist., Kochi, Kerala - 682 507.
2. The Secretary to Govt., General Education (N) Dept., Govt. of Kerala, Thiruvananthapuram, Kerala.
3. The Regional Officer, CBSE, New No.3, J-Block, Anna Nagar (W), 16th Main Road, Chennai.


ASSISTANT SECRETARY (AFF)


Sr. ROSAMMA K.C.
Principal

Santa Maria English Medium School
Mundamveli P.O., Santhome, Kochi, Kerala, Pin-682507
Affiliated to CBSE No. 930555 School Code-75557
Email : sr.rosammacleetus@gmail.com


Sr. Mary usha
Manager
Santa Maria English Medium School
Santhome, Cochin - 682 507